Keystone Design Review Board

May 6th, 2024

Call the Meeting to Order.

The Keystone Design Review Board meets in the Keystone Neighbourhood Company conference room on Monday, May 6th, 2024. The meeting was called to order at 1:05 p.m.

Board Members Present:
Mark Mathews, President
Randy May, Member
Todd Webber, Member

Other Attendees:
Jaclyn Cartwright, Admin. Assistant

The previous meeting minutes dated April 22nd, 2024, were approved as amended.

I. Lot 20, Tract C, Keystone Ranch – Owner: Danforth – Home Addition – CD Review – 1:15 to 1:30 (Board Members Only).
- Any damage to the common area needs to be restored to its original condition.
- New railing in detail 16s5 and shown on the South Elevation needs to match existing railing material.
- The project is approved at the CD level.

II. Lot 25, Elk Run – Owner: Barnholt – Patio Improvement – Schematic Review #1 – 1:30 to 1:45 (Board Members Only).
- The plans show the hot tub and the grill going beyond the building envelope. Building permit items cannot go beyond the setbacks/building envelope.
- Proposed boulders and any new tree additions currently in the snow stack and utility easement and need to be pulled back.
- Please provide a site plan showing how patio construction will be accessed.
- Patio redesign is approved.
- The project will need to be revised and resubmitted as it pertains to the hot tub, grill, and landscaping.
- It was discussed with the contractor to go to the county as well as the Town of Keystone to receive their input as it pertains to the hot tub and grill being beyond the setbacks. The board will take their input under consideration.

III. Lot 25, Elk Run – Owner: Barnholt – Home Addition – Change to CD Plans – 1:45 to 2:15 (Sean McDonald, General Contractor).
- The changes are approved as submitted.

IV. Lot 7, Saw Whisker Subdivision 2 – Owner: Schley – Home Addition – Schematic Review #1 – 2:15 to 2:45 (Board Members Only).

- If there will be any changes to the existing landscaping on the lot, the board will need to review a landscaping plan.
- Revise the construction site management plan to show construction parking in the driveway, not on the road.
- The roofs need to be revised. The new roofs need to be a minimum of 4 in 12 as per the Saw Whiskers Design Guidelines.

V. Lot 12, The Alders – Owner: Pietraszek – New Home – CD Review #2 – 2:45 to 3:15 (Donnie Suazo, General Contractor).

- The project is approved at the CD Level to start building; however, the materials board will need to be revised and resubmitted.
- Please submit a physical material sample of the Seal Skin color for the soffit with the actual material being used.
- Please show all exterior wood colors on the material being used on the building.

VI. General Discussion

- No items were brought up for general discussion.

VII. Adjournment

- Meeting adjourned at 3:15 pm.