Keystone Design Review Board

September 22nd, 2025

Call the Meeting to Order.

The Keystone Design Review Board meets in the Keystone Neighbourhood Company conference room on Monday, September 22nd, 2025. The meeting was called to order at 1:00 p.m.

Board Members Present:
Mark Mathews, President
Randy May, Member
Todd Webber, Member

Other Attendees:
Jaclyn Cartwright, Admin. Assistant

The previous meeting minutes dated August 11th, 2025, were approved as submitted.

I. Arapahoe Lodge – Applicant: Arapahoe Lodge HOA – Deck Renovation - Schematic #1 – 1:15 to 2:00 (Brent Crouch, Project Manager/Architect, Chris Juergens, Architect).
   - The board approves the plan from the design aspect.
   - The proposed porcelain paver is approved.
   - The project will need to be reviewed with an easement created for the ADA ramp on KNC property.
   - Should the additional sidewalk ramp but put in, the board recommends adding additional landscaping for privacy and screening for the residential patios that are alongside.
   - A Refundable Compliance Deposit of $3,000 is due prior to start of project.

II. Lot 3512, West Ranch – Owner: Dunlap – Window Replacement – Schematic #1 - 2:00 to 2:10 (Board Members Only).
   - As per the West Ranch Design Guidelines, the board recommends windows match the existing colors to avoid overly contrasting colors.
   - The project is approved as submitted.

III. Lot 5, Elk Run – Owner: Seymour – Ext. Paint – Schematic #1 – 2:10 to 2:20 (Board Members Only).
   - Project is approved as submitted.

IV. Lot 6-B, Alders Townhomes – Owner: Lazar – Hot Tub & Radon System Installation – Schematic #1 – 2:20 to 2:30 (Board Members Only).
   - The hot tub installation is approved as submitted.
   - The Radon Mitigation plan is approved as submitted.

V. General Discussion

- No items were brought up for general discussion.

VI. Adjournment

- Meeting adjourned at 2:30 pm.